

**BOARD OF EDUCATION BUDGET/ANNUAL MEETING MINUTES  
SCHOOL DISTRICT OF OAKFIELD  
OAKFIELD MIDDLE/HIGH SCHOOL INSTRUCTIONAL MEDIA CENTER  
MONDAY, OCTOBER 10, 2016**

- Members: P. Kottke, H. Kopf, J. Nyhuis, A. Patterson, T. Schulz  
Absent: P. Dercks, T. Marcoe
- Staff: V. Dalzin, J. Daniels, B. Doyle, C. Klassy, D. Mock, M. Morell, J. Hungerford, G. Kaer, A. Kamenski, M. Liebelt, J. Ogle, S. O'Malley, G. Seager, J. Wessel, M. Zimmerman  
Absent: None
- Other: J. Culver, S. Laning, G. Perry, T. Ryan

**BUDGET HEARING**

- President Kottke called the Budget Hearing to order at 6:30 p.m.
- District Administrator Dr. Dalzin presented the 2015-2016 school budget.
- Mrs. Patterson, seconded by Mr. Nyhuis, moved to adjourn the budget hearing at 6:45 p.m.  
Motion carried 5 ayes, 0 noes, 2 absent

**ANNUAL MEETING**

- President Kottke called the meeting of the electorate to order at 6:45 p.m.

**ELECT A CHAIRPERSON**

- Mrs. Patterson explained the chairperson. Mrs. Kottke, seconded by Mrs. Kopf, nominated Sarah Laning as chairperson for the annual meeting. Nominations were closed and a vote was taken. Sarah Laning was elected as chairperson. Motion carried 17 ayes, 0 noes.

**APPROVE MINUTES**

- Mr. Kamenski, seconded by Mrs. Kottke, moved to dispense with the reading of the budget/annual meeting minutes from October 12, 2015 and to approve as written. Motion carried 19 ayes, 0 noes.

**READING OF AUDIT REPORT**

- Mrs. Kottke reviewed the 2015-16 audit report. The audit is not complete and the auditors do not feel there will be any concerns to bring forward. The final audit will be brought to the Board when complete.

**ADMINISTRATIVE REPORTS**

- District Administrator Dr. Dalzin shared the successes in the 2015-2016 school year. Be proud of the way we are serving our District, a safe place to go to school with excellent student support. Received data from Reports Cards. Information is embargoed but will be happy with data. District further developing the Strategic Plan. Professional Learning Community continuing, Readers and Writers Workshop progress. Board and District Leadership Team had their Summer Planning Workshop. Curriculum Leadership Assessments and technology improvements continue. Looking at recruiting and keeping staff.
- Principal Klassy provided highlights at the Middle School and High School: 265 students, schedule changes to support 6<sup>th</sup> grade have been very successful, Rigor in Readers/Writers Workshop in MS Language Arts. Data is showing upward trend already with 5<sup>th</sup> grade math data as well. MS/HS IMC (Library) upgrades helping house various group needs. 6<sup>th</sup> Grade orientation and cook-out a success. 7<sup>th</sup> & 8<sup>th</sup> grade parent orientations complete. MS Core Team went to collaboration training, presented learning at early year Staff Development meeting. HS English Teacher meetings. Oak Enrichment time moved to end of day in schedules to allow for sports early dismissals without interrupting instruction. Staff has duty free time to be additional assistance to students.

- Principal Doyle provided highlights at the OES for the 2015-16 school year. Third year as Principal, growing curriculum, reading level appropriate books added as foundation of the 15-16 school year of Every Journey has a Great Story. Articles in Oakfield Difference, prepared for Forward Exam, rigor of instruction, Veteran's Day, family fun night, Love & Logic classes for parents, Giving the Gift of Life, Art Auction, parent/teacher conferences. 2016-17 school year theme - Let Your Mind-Set the Stage, diving into assessment data, continue to grow in curriculum with focus on student learning, visible learning, and staff communication.

#### RESOLUTION TO FIX SALARY OF SCHOOL BOARD MEMBERS

- Chairperson Laning presented the Resolution to Fix the Salary of School Board Members. Mrs. O'Malley, seconded by Mrs. Liebelt, moved to adopt the resolution. Motion carried 17 ayes, 0 noes. Resolution filed.

#### RESOLUTION AUTHORIZING THE SALARY OF THE CENSUS TAKER

- Chairperson Laning presented the Resolution Authorizing the Salary of the Census Taker. Mr. Ogle, seconded by Mrs. Kottke, moved to adopt the resolution. Motion carried 18 ayes, 0 noes. Resolution filed.

#### RESOLUTION AUTHORIZING THE SCHOOL BOARD TO OPERATE A HOT LUNCH PROGRAM

- Chairperson Laning presented the Resolution to operate a hot lunch program. Mrs. Seager, seconded by Mrs. Patterson, moved to adopt the resolution. Motion carried 18 ayes, 0 noes. Resolution filed.

#### RESOLUTION AUTHORIZING TEMPORARY BORROWING BY BOARD OF EDUCATION

- Chairperson Laning presented the Resolution Authorizing Oakfield School District School Board to borrow money from the bank on short term basis, if needed. Mr. Ogle, seconded by Mrs. Kopf, moved to adopt the resolution. Motion carried 18 ayes, 0 noes. Resolution filed.

#### RESOLUTION TO SELL PROPERTY

- Chairperson Laning presented the Resolution to Sell Property, if needed. Mrs. Seager, seconded by Mrs. Daniels, moved to adopt the resolution. Motion carried 18 ayes, 0 noes. Resolution filed.

#### RESOLUTION TO SET ANNUAL MEETING DATE

- Chairperson Laning presented the Resolution to Set the Annual Meeting Date. October 9, 2017 was selected. Mrs. Kottke, seconded by Mr. Schulz, moved to adopt the resolution. Motion carried 18 ayes, 0 noes. Resolution filed.

#### ADOPT TAX LEVY

- Mrs. O'Malley, seconded by Mr. Wessel, moved to establish a levy of \$2,483,573.00 with a mill rate of \$11.35 to operate the schools of the School District of Oakfield for the 2016-2017 school year. Motion carried 17 ayes, 1 no.

#### NEW BUSINESS

- None.

#### ADJOURNMENT

- Mrs. Patterson, seconded by Mr. Nyhuis, moved to adjourn the meeting at 7:25 p.m. Motion carried.  
Sine Die.

Respectfully submitted by:

Grace Kaer, School Board Secretary  
SCHOOL DISTRICT OF OAKFIELD